

Summary Minutes of the AFCW PLC Board Meeting 16 November 2023

Present: Mick Buckley, Iain McNay, Nick Robertson, Kris Stewart, Michele Little, Graeme Price, James MacDonald.

- 1. Apologies for absence.** No apologies to record.
- 2 Matters arising not on the agenda and agreed action points follow-through.** Matters arising will be addressed in the meeting, as will agreed action points. ML prepared draft papers for the AGM with DC.
- 3. Minutes of previous meeting for approval.** Agreed.
- 4. AFC Wimbledon policy on transfer fees.** As a rule, CC is not in favour of disclosing fees in or out of the club and both the DTB and PLC had agreed that it should be CC's decision.
- 5. Update from Craig Cope/ Johnnie Jackson.** JJ and CC gave a summary of recent form and analysis from games. MB offered the congratulation of the board for the three wins at home. The January transfer window plans were discussed.
- 6. Questions on Club Management Report.** Various business updates were discussed. In addition to the external comms review, Q5 are conducting an exercise on the organisational effectiveness of the club. A new HR Information System is being researched. The PLC board offer congratulations to the women's team on their league-leading position and progress in the FA Cup. The PLC board issued formal congratulations to DLAG for winning the Best Community Scheme at the recent national Sports Business Awards. Effective and swift entry to the stadium was discussed and will be reviewed at the Notts County game.
- 7. Refinancing update/Finance Committee.** Ongoing discussions continue about who may be interested in equity. The debt and equity consultation is ongoing and has produced some interesting input.
- 8. Development committee.** A discussion was held, led by NR, on ongoing development opportunities.
- 9. Safeguarding.** Barnado's conducted an audit. JM volunteered to be the board safeguarding champion. There had also been an Academy audit.
- 10. Finance update– Management Accounts and Cashflow.** LH updated the board on the latest results and cashflows and noted he will produce a detailed new forecast before the transfer window.
- 11. D & I.** A D&I report has been received. The project to collect data for the club and DT as a joint project is ongoing.
- 12. Risk Register.** The risk register is being updated and will be brought back to the next meeting for closer scrutiny.
- 14. Recruitment update: MD and Non-Execs.** MB gave a summary of the progress with the appointment of the new MD, with first round interviews almost complete and the shortlist for next stage to be completed by 20 Nov.
- 15. Provisional Dates for meetings in 2024 for discussion.** The same schedule as this year was proposed.
- 16. A.O.B.** Provisional Dates for Meet the Manager events, Meet the PLC Board events and the Fans' Forum were discussed and need to be agreed with relevant attendees and issued in January.
- 17. Date of next meeting – 14th December 2023.**