



# THE ACADEMY

HOMEGROWN & HUNGRY

## LEAD FOUNDATION PHASE ACADEMY COACH

AFC Wimbledon's Academy has an exciting vacancy for a full-time Lead Foundation Phase Coach (U7s – U12s).

*The Academy's mission is to nurture talented local 'Home-Grown & Hungry' footballers from a wide-range of backgrounds and personalities towards the senior ranks of AFC Wimbledon. Every person in the Academy must be a good learner in their own right and take ownership of their development to ensure that no matter how far they progress at the club, they eventually leave us a better person and better equipped for their next steps – both on the pitch and off the pitch'*

### What we are looking for

The ideal candidate for the role must be committed, enthusiastic and passionate about the development of young people, up to date with the principles of teaching and learning, and have an understanding of the teaching and learning styles of the individual

Ability to work as part of a team as well as using one's own initiative, excellent interpersonal skills and the ability to communicate on a variety of levels.

Strong IT skills and a strong understanding of and commitment to entering data onto the club PMA to a high standard.

Able to adapt to the demands of the job and needs of the players and other staff.

Dedicated to self-improvement and continuous professional development.

Committed to working to and promoting the philosophy of the football club and to promoting and displaying standards of excellence.

Be an ambassador and positive role model for AFC Wimbledon.

### What does the role involve

Working closely with the Academy Manager and Head of Coaching to manage the Foundation Development Phase in line with the club's Academy Philosophy and the Academy Performance Plan.

To take lead responsibility for ensuring the core KPI's of the EPPP are effectively measured, assessed and achieved within the Phase.

To lead on delivery of the coaching programme within the Phase, overseeing the holistic development of players through technical, physical, social and psychological profiling, and effectively using the Performance Clock to record all data in respect of player development.

Your main responsibilities will be to:

### AFC Wimbledon Academy

The Cherry Red Records Stadium, Jack Goodchild Way, 422a Kingston Road,  
Kingston upon Thames, Surrey, KT1 3PB

Tel: 020 8247 9911 Email: [academy@afcwimbledon.ltd.uk](mailto:academy@afcwimbledon.ltd.uk)



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- Ensure Foundation Phase Coaches deliver coaching sessions in line with the technical and tactical coaching syllabus.
- Ensure that Phase Coaches evaluate players' learning from coaching sessions and matches and that all relevant information is kept up to date.
- Oversee setting of team and individual objectives, training sessions and matches.
- Oversee performance reviews and setting of targets, in line with EPPP requirements, and oversee delivery of feedback to players and parents, both formally and informally, as required.
- Compile a formal report of conclusions and actions on a monthly basis and ensure that these are recorded on Club documentation.
- Liaise regularly with the Phase Coaches to ensure that the needs of all players are catered for.
- Liaise with parents regarding development and expectations.
- Arrange and chair regular meetings with Multi Disciplines staff, in preparation for formal reviews with players and parent.
- Oversee player releases in line with Academy procedures and agree all releases with the Academy Manager and Head of Coaching.
- Oversee all recruitment within the Foundation Phase so that the best available players are recruited on trial.
- Agree all player signings within Academy Management Meetings with the Academy Manager.
- Manage and oversee the Pre-Academy and the recruitment of U7 & U8 players.
- Support the recruitment of the U9 squad each season, ensuring it meets the highest standards.
- Keep PMA / Club documentation system up to date in all matters relating to your Phase.
- Keep the Academy Manager and Head of Academy Coaching fully informed on all matters within the Phase.
- Be aware of the EPPP rules and requirements relating to the Foundation Phase.
- Attend games in the Foundation Phase as required.
- Be aware of current trends and best practice in Youth Development and undertake, attend and contribute to all Club Continued Professional Development events.
- Maintain and take care of all clothing and equipment supplied by the Club.
- Undertake operational responsibilities of organising match day fixtures and facilities.

## What is required?

All applicants must have the following:

- UEFA A Licence (desirable or working towards)
- FA Advanced Youth Award (7 to 11 years desirable or working towards)
- UEFA B License
- FA Youth Award (Modules 1,2 and 3)
- Fully Licensed FA Coach committed to ongoing annual CPD to maintain licence
- CRC and FA Safeguarding Certificate
- Demonstrable experience working in Academy Football.
- Focus on individual player development within a team process
- Excellent interpersonal skills and be adaptable to work with members of staff across departments and levels.

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- Ability to work under pressure and willing to work unsociable hours to meet deadlines.
- Dedicated to self-improvement and personal development
- Organised, methodical and logical approach to work.
- Good level of IT and presentation skills

## How can I apply?

In the first instance, please send a CV and a completed application form to [michael.hamilton@afcwimbledon.ltd.uk](mailto:michael.hamilton@afcwimbledon.ltd.uk) before 16th May 2019 with the subject line: LEAD FOUNDATION PHASE COACH

An interview process will be arranged for candidates who demonstrate that they meet the relevant criteria.

AFC Wimbledon is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment. This post requires Enhanced Criminal Records Checks and may include checks against the Barred Lists, as such it is exempt from Rehabilitation of Offenders Act (1974). Therefore, all convictions including spent convictions that have not been subject to filtering by a CRC should be declared. Relevant information and / or documents will be distributed as part of the recruitment process.

AFC Wimbledon is committed to the principle of equal opportunity in employment and its employment policies for recruitment, selection, training, development and promotion are designed to ensure that no job applicant or employee receives less favourable treatment on the grounds of age, disability, gender reassignment, race, religion or belief, sex, sexual orientation, marriage or civil partnership, pregnancy or maternity.

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