

## **Abbreviated Minutes of the AFCW PLC Board Meeting Thursday 18<sup>th</sup> January 2024**

**Present:** Mick Buckley, Iain McNay, Nick Robertson, Graeme Price, Michele Little, James MacDonald, David Charles.

- 1. Apologies for absence.** None.
- 2. Matters arising not on the agenda and agreed action points follow through.**  
Future meeting dates set; safeguarding report; risk register; board effectiveness; MD tasks.
- 3. Minutes of previous meeting for approval.** Accepted.
- 4. Finance Update with Laurie.**  
Improved picture after Cup matches, including the highest ever attendance at the stadium. A new saving account has been opened. Options to optimise energy costs.
- 5. Questions on Kris Stewart's paper.**  
HR system upgrade is continuing. The possibility of installing an extra turnstile to reduce queues was aired. Ticket resale terms are being looked at. Discussion about iFollow and club website changes.
- 6. Craig Cope update.**  
CC told the meeting that the transfer window is slow. He is pleased with the signings completed so far. No more will be brought in without someone leaving. CC accounted for the statistics showing the greater distance covered by the players this season.
- 7. Johnnie Jackson update.**  
JJ summarised recent games, with good performances, even if results did not reflect these and talked about the transfer business. He re-iterated the need to retain all key players and asked board to rebuff approaches for players. He will field a strong team for the BSM Trophy, a competition he would like to win.
- 8. Michael Hamilton update on academy audit results.**  
MB offered congratulations on the FA Youth Cup run. MH gave a brief summary of highlights over the last three months. Safeguarding procedures and staff turnover were also discussed, with proposals for how to address difficulties arising in these areas.
- 9. Refinancing and Finance Committee update.**  
ML outlined various options open to Bond holders when renewal is due. ML told the board that there is an open members' meeting on January 31<sup>st</sup>.
- 10. Diversity and Inclusion.**  
The report from Mandy Bynon was discussed.
- 11. Safeguarding.**  
JM reported on the audit recently completed and the further training required of the board.
- 12. Risk Register.**  
The key risks summary planned will show the main causes of concern and format should be ready in time for the February meeting.
- 13. NED recruitment update.**  
Appointments are progressing including one to lead the Development Committee, and for HR and EDI.
- 14. A.O.B.**  
Dates of meetings set. **Date of next meeting.** Friday 16<sup>th</sup> February 2024.